

WORK ORDER FORM



215 Lands End Road, Centreville, Maryland 21617

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DATE: _____ WORK ORDER NUMBER: _____

OWNER'S NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

PHONE: _____ Cell Phone: _____

Describe item to be processes in detail: _____

*****PATTERN: _____ *****BASE COAT: _____ *****TOP COAT: _____

SPECIAL INSTRUCTIONS: _____

DIPPING: \$ _____

OTHER: \$ _____

SALES TAX: \$ _____

TOTAL PRICE: \$ _____

LESS DEPOSIT - \$ _____

BALANCE DUE: \$ _____

TERMS: A 50% non-refundable deposit is required on all work and balances are due upon completion. All balances shall be paid in full within 10 days of notification either written or verbal, otherwise interest will accrue at 1.5% per month plus a \$2.00 per day storage fee per item. Items left over 90 days from notification either written or verbal shall become the property of LCR Hydrographics and subject to sale at our discretion. The above price does not include any repair, cleaning, disassembly or reassembly, etc. that may be necessary and will be performed at \$45.00 per hour at our discretion. Any disassembly or assembly will be done fully at owner's risk. The above price does not include shipping, handling, packing, etc. LCR Hydrographics and its employees have no control over any item prior to receiving it for dipping. Owner understand this is a water process an Owner's item as described on this Work Order will be fully submerged in water at owners risk, therefore LCR Hydrographics cannot be held responsible for damage cause by this process. Should LCR Hydrographics have to engage counsel to enforce this agreement or any of their rights hereunder then Owner will be responsible for all attorneys' fees and any an ALL other related charges. The signature below absolves LCR Hydrographics, its employees, from responsibility for acts beyond our control including but not limited to acts of God, fire, theft, power outages, equipment, failures, material failure, etc. A deposit received by LCR Hydrographics will have the same affect and meaning as a written signature. A 3% service charge will be added to all credit card transactions.

I have read and agree to the above terms:

Owner's Signature: _____ Date: _____